

Weekly Update

Week of September 4, 2017

Subject: New REP210 Reporting with BEx Course Scheduled this Fall

Audience: Reporting Users

The SCEIS Team is pleased to announce a new reporting class, REP210 Reporting with BEx. This instructor-led course will further explore the features highlighted in the BEx portion of the REP200U online course. Participants will learn where different types of BEx reports are located and how to customize the reports to fit their needs using BEx. This new REP210 course will focus solely on BEx. Users interested in learning Business Objects should register for the REP200 Reporting with Business Objects course.

The REP210 classes are tailored for a Finance (FI)/Materials Management (MM) audience or a Human Resources (HR)/Payroll audience. The class discussions, examples and screenshots are tailored to the audience; however, the steps are the same for all functional areas. *You do not need to take the class twice, regardless of the range of your duties.*

The following prerequisites must be completed before you can register for the classroom training:

- You must have security access to BEx
- You must have security access to relevant functional-area data
- REP200U Reporting with BEx and Business Objects Online Course. Click [here](#) for more information on REP200U

Please forward this message to appropriate staff members within your agency.

REP210 for FI/MM– October 5, 2017 Details

Class Date: Thursday, October 5, 2017

Class Time: 1:30 to 4:30 p.m.

Class Location:

SCEIS Training Room 202

1628 Browning Road, Columbia

[REP210 Course Information and Registration Instructions](#)

Weekly Update

Week of September 4, 2017

REP210 for HR/PY– October 12, 2017 Details

Class Date: Thursday, October 12, 2017

Class Time: 1:30 to 4:30 p.m.

Class Location:

SCEIS Training Room 202

1628 Browning Road, Columbia

[REP210 Course Information and Registration Instructions](#)

If you have any questions about this message, please email training.sceis@admin.sc.gov.